

No. F.3 (5-22)/Proc/IEC/TSACS/2020-21/10188-91

Tripura State AIDS Control Society
Health & Family Welfare Department
Government of Tripura
Akhaura Road, Opposite IGM Hospital
Agartala-799001: Tripura.

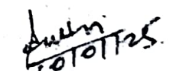
[e-mail: sacstripura2008@gmail.com, Phone: 0381- 2321614]

January, 10th 2025

NOTICE INVITING TENDER

Sealed Tender in two (2) bid system is hereby invited from resourceful, reliable and experienced Agencies/Owners/or their authorized agencies for **arranging of accommodation, vehicle hiring and food charges for officials/participants of National Red Run competition** which will be held on 18th January 2025 at Goa, India.

Terms & conditions and list of the items are available in website www.tsacs.tripura.gov.in as well as office of the undersigned (Procurement Section) on all working days up to 4 p.m. of 15th..... January, 2025. The last date of receiving tender is up to 4 p.m. of 15th..... January, 2025 and will be opened on next working day at 4 p.m. if possible.


(Dr. Samarpita Dutta)
Project Director
Tripura State AIDS Control Society

TERMS AND CONDITIONS

1. Tender shall have to be submitted in sealed cover addressed to the Project Director, Tripura State AIDS Control Society, Health & Family Welfare Department, Govt. of Tripura, Akhaura Road, Agartala, up to **4 p.m.** of **16th January, 2025**.
2. On top of the envelop it needs to be super scribed with the name of work, reference no. & last date of submission should be mentioned. The sealed tender are likely to be opened on **16th January, 2025** at 4 p.m. if possible. Tenderer or their representatives may remain present at the time of opening of bids. No separate invitation will be given to the bidders.
3. The interested bidders shall submit the bids in 2 (two) parts, namely Financial Bid and the Technical Bid. The 2 bids should be put in 2 (two) separate sealed envelopes, indicating on the cover as to which one is the technical bid and which one is the financial bid. The 2 envelopes shall thereafter, be placed inside a larger sealed cover super scribed with the File No. & Date of Notice and the same may be submitted. The Technical Bid shall contain all details regarding the items offered by the bidder, compliance of terms and conditions submission of documents etc. in other words, everything except the rate offered. The "Financial Bid" shall contain only the rate offered by the bidder. While processing the bids, the technical bids will be open first and the eligible bidders meeting all requirements will be short-listed. Thereafter, financial bids of only short-listed bidders will be opened and the lowest bidder will be selected.
4. Tender shall be received by hand/Speed Post/Registered Post/Courier service addressed to the Project Director, Tripura State AIDS Control Society, Akhaura Road, Agartala, West Tripura indicating Notice Inviting Tender. The tender received after the specified date & time will be rejected and the undersigned will not be liable for any delay on the part of post and other concerned agencies.
5. Self attested copies of the following documents should be submitted along with tender – (i) PAN card (ii) Trade License of related works (in case of local tenderer) (iii) At least 2 years Experience in this background with proof. (iv) GST Registration with latest GST Return Copy (v) Professional Tax Clearance (PTC). (vi) Bank details. Non submission of any document as stated above will lead to cancellation of tender.
6. After completion of supply of items the Bill in triplicate should be submitted to the office of the undersigned for payment.
7. Item wise total amount should be quoted in words and in figures. Rate, % of GST, GST amount, other applicable charges (if applicable) and total amount including all charges should be mentioned clearly in column wise. The bidder shall quoted rate of each item with applicable taxes if any.
8. Payment will be made by e-transfer, though bank. All taxes and charges will be charged as per Government norms.
9. No enhancement of rates within the validity period of the contract shall be entertained.
10. The interested bidder shall provide only Bank Deposit AT – Call/ On Demand Pay/Call Deposit Receipt drawn in favor of Tripura State AIDS Control Society, Agartala having validity to cover the period of NIT from any Schedule Bank for **Rs. 4000.00** (Rupees Four Thousand) only as earnest money along with the Technical Part only. This amount shall be released when validity period of contract is over in case of successful bidder, in case of unsuccessful bidder after finalization of the process.



11. The security money which was deposited in favour of TSACS (as earnest money) shall be forfeited in case of failure to execute the order within the stipulated time period.
12. The Project Director, TSACS reserves the right to cancel said tender without assigning any reason either on part or the whole and the party shall have no claim any compensation for such cancellation.
13. The quantities may increase or decrease depending upon the need of the society.
14. Service should be of good quality. There will be no compromise with the quality of the service.
15. Bidder should have knowledge and minimum two (2) years experience in related filed. Proof of experience needs to be furnished with the technical part from the respective organization/establishment.
16. List of items/services with format is given in ANNEXURE-A in page no. 04.
17. Any settlement of legal dispute would have to be made at Agartala jurisdiction.

Sum

ANNEXURE-A

Details break up is given below:

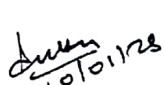
Sl. No.	Particulars	Rate Should Not Exceed	Amount Should Not Exceed	Amount (including GST and all charges)
01	Accommodation for 07 persons.	Rs. 3,500/-x 3 rooms x 3 night. Rs. 3,500/-x 1 room x 3 night.	Rs. 42,000/-	
02	To and fro local conveyance charges inside the state and outside the state. except Air Ticket.	-----	Rs. 8,000/-	
03	Food Charge for officials/participants	-----	Rs. 30,000/-	


(Dr. Samarpita Dutta)
Project Director

Tripura State AIDS Control Society

Copy to:-

1. DHS, Govt. of Tripura, Agartala.
2. DFW&PM, Govt. of Tripura, Agartala.
3. Notice Board of TSACS.
4. PA to PD of TSACS for information.


Project Director
Tripura State AIDS Control Society